



Carluke Rovers FC

HEALTH & SAFETY POLICY [including FIRST AID]

1. General Policy

1.0 It is the policy of Carluke Rovers Football Club to take all reasonable and practicable steps to safeguard the health and safety and welfare of all employees and to protect all other persons against hazards to health and safety arising out of the Club's activities.

1.1 The co-operation of every member of the Club and supporters is necessary in promoting this policy and in ensuring that the standard of health and safety which is achieved is always at least equal and preferably above the standards set by the Health and Safety at Work Act and the regulations made under it.

1.2 The Club will ensure that suitable and sufficient risk assessments are carried out where deemed necessary, that procedures and safe systems are implemented in accordance with all current statutory provisions and that all reasonable and practical measures are taken to avoid risk.

Safe practices will be adopted, and continuous improvement will be sought through regular reviews.

2. First Aid

2.1 The responsibility for implementing this policy rests with the Club Committee, who will appoint a representative to act on the club's behalf.

2.2 Each team will have an approved First Aider and First Aid kits will be kept up to date. The Club will seek medical advice from their nominated doctor when required.

3. Contingency Plans

3.1 The club has put in place a **CONTINGENCY PLAN** to ensure that emergency arrangement procedures are in place and known by all.

The Club will take reasonable steps to identify all possible types of emergencies that could occur at the park while spectators are present. These will be rolled out to members and displayed on the club notice boards.

4. Accidents

An Accident Book is maintained in the stadium reception.

All accidents or injuries sustained whilst on Club business must be recorded in the Accident Book.

Accident profiling will take place to establish if there are any areas on concern and remedial actions completed.

5. Playing and Training Venue Checks

Checks should be undertaken to ensure that:

- The playing venue (pitch, sports hall, all weather surface, field etc.) are assessed for any hazards i.e. any obstacle, item or implement which may cause harm or discomfort to any player, official or spectator.
- That goal posts are secure and safe
- That corner flags are used correctly in matches.
- Changing facilities are secure and safe
- Access, egress and spectator facilities are safe.

6. COVID-19

The club has a designated COVID Co-ordinator. Each team also needs an individual COVID Officer.

The Club are to follow all Covid advice and ensure provisions and signing is procured to ensure Players, and Committee follow guidance

This is continually reviewed in line with official guidance.

7. Commitment

- We will provide and maintain a healthy working environment at all times and endeavour to ensure that the safety and personal security considerations form an integral part of the way our organisation operates.
- To undertake risk assessment of any premises where our activities take place.
- Create a safe environment by putting health and safety measures in place as identified by the risk assessments that satisfies health, safety and welfare requirements.
- Provide adequate training, information, instruction.
- Ensure that all are aware of the hazards and risk arising from their activities.
- To safeguard the health, safety and well-being of any member of the general public who can be affected by our activities.
- We will check that all equipment we use is suitable and fit for the purpose intended and properly maintained and used in a safe manner.

8. Spectator Safety Policy

The Club will ensure as far as is reasonably practicable that all premises and facilities at John Cumming Stadium are constructed, maintained and checked so that the safety of everyone attending the Park is assured.

The Club (through the Committee, staff and stewards when required) will ensure the reasonable safety of those attending events at John Cumming Stadium.

The Club will ensure that systems exist for the safe admission, accommodation and exit of Spectators.

The Club recognises that this Safety Policy Statement is an ongoing document and will be amended when required.

The Policy will be subject to a major review if changes to facilities or operations take place leading to a substantial revision of working practices.

An Investigation will be held following a major accident or incident involving spectators. The Safety Policy will be reviewed after any investigation carried out.

The Club Officials are responsible for ensuring that the Policy is observed.

The Club Secretary and Chairman will liaise with Police Scotland, Fire and Rescue Service, Scottish Ambulance Service and any other body when required in relation to safety at John Cumming Stadium.

9. Entry of Spectators

The club will provide adequate entry systems to John Cumming Stadium to ensure that capacity is not exceeded. The Club will employ sufficient Safety Staff when required to manage the entry of Spectators prior to and during each event.

10. Exit of Spectators

The Club will provide adequate exits from John Cumming Stadium to accommodate the maximum capacity when required. All exits will be clearly marked.

11. Management of Spectators in John Cumming Stadium

The Club operates a Spectator Safety Management System managed by the Committee members to ensure the safety of spectators when entering and leaving the Park and whilst they are watching the game.

Any safety matters which are specific to any event will be conveyed to the spectators via the Notice Board, PA system, the programme or any other means as may reasonably be required.

The club website, Facebook and Twitter will be used for information delivery.

Matters which concern public order problems will involve liaison between Carlisle Rovers Football Club Committee and the Police.

12. Stewarding

The Club will ensure extra staff are available for any match which would be deemed near capacity of 1000 in increments up to our estimated total capacity.

The Stewards are expected to ensure the health and safety of all the Spectators and Ground Staff, to direct Spectators entering or leaving the ground to achieve an even flow of people in, to and from the viewing areas.

The Stewards should monitor and manage entrances, exits and other strategic points, i.e. segregation perimeter while the ground is in use and assist emergency services if required.

Social Club entry is governed by a Sign in Procedure with members and staff on duty monitoring the capacity which is stated in the club licence.

Stewards must be aware of and be ready to respond to the Park Emergency procedures.

13. General

In addition, it is the statutory duty of every employee at all times to take reasonable care for the health and safety of themselves and all others who may be affected by their actions. Advice on matters of Health and Safety is available to the club by the Health and Safety Executive and is available from The Guide to Safety at Sports Grounds. Accident Book.

Document Control

Authorised for issue: -

Carlisle Rovers Football Club Chairman.

Steven Kane: Steven Kane

Date: 18/09/2022

Carlisle Rovers Football Club Secretary.

Garry Simpson: Garry Simpson

Date: 18/09/2022

Mandatory Review Date (To be reviewed and published every year).

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